

Minutes from the KBS Coordinating Committee meeting, Stockholm 2016

Sunday, May 30th 2016

16:00 – 19:00 hours

In attendance: Kyp Kypri (KK), Sally Casswell (SC), Matilda Hellman (MH), Anne-Marie Laslett (AML), John Holmes (JH), William Pridemore (WP), Jonas Landberg (JL), Justyna Klingemann (JK), Norman Giesbrecht (NG), Robert Parker (RP), Claire Wilkinson (CW), Elin Bye (EB, treasurer), Sandra Kuntsche (SK, minutes)

Apologies: Myriam Munee

Invited guests: Robin Room (RR), Jenny Cisneros (JC), Petra Meier (PM), Sawitri Assanangkornchai, (SA), Tom Greenfield (TG)

1. Welcome to observers

KK welcomes all invited guests and attendees; there are no additions to the agenda; the nomination committee for the CoCom in 2017 will be discussed at the end of the meeting

2. Approval of agenda 2016: approved (CW, second NG)

3. Approval of minutes 2015: approved (RP, second MH)

4. Stockholm meeting: report by Jenny Cisneros

Attendance

204 attendees with some last minute withdraws, possible that some will come and pay at the conference. 174 at the conference dinner what makes it some kind of record.

Major problems encountered were a lacking respect of deadlines (e.g. submissions), missing reactions on emails.

Finances

Supported 120'000 SEK from the official sources; detailed budget will be provided with the final accounts.

KK refers to the KBS Dropbox that can be used to distribute additional information also useful for future organizers.

5. Updates on future meetings: Sheffield 2017 given by Petra Meier

June 5 - 9, 2017; PM informed the CoCom that venue will be the University of Sheffield, ideas for social tours were presented, as well as a location for the social dinner; within Sheffield there is a good choice of accommodation and hotels, all in walking distance to the venue; several agencies will co-organize the meeting; there is a good chance for additional financial support from different funds and organizations. Traveling to Sheffield will take about 1 hour from Manchester, and 4 hours from London (latter will be rather expensive); flights to Manchester are the best option as Manchester airport has a direct train connection to Sheffield; welcome reception will be in the winter gardens; a first detailed budget was presented.

The current organizers suggested not putting too much effort on the social tours as the demand wasn't very high. Members asked to pay social tours separately from the registration as this may cause reimbursement problems with some agencies.

Presentation of candidates for upcoming meetings after 2017

Chang Mai, Thailand (Sawitri Assanangkornchai)

May 28 to June 1st, 2018: a presentation was given and a handout distributed; planned conference fees are comparable to former years, but include lunch; additional support will be demanded; different accommodation possibilities and social tour options were presented; direct flights to Chiang Mai from Asia, European destinations correspond via Bangkok. KK asked whether it is possible for the organizers to have the meeting in 2019; difficult as the term of the current director at the centre will end 2018.

San Francisco Bay Area, California, USA

Host will be ARG; the likely conference venue will be close to the bay and San Francisco; Access can be guaranteed by two international airports (San Francisco and Oakland), with direct connections to Berkley; ideas for social tours were presented and locations for social dinner will be examined; organizers will apply for additional support. KK asked whether it is possible for the organizers to have the meeting in 2019; difficult as 2019 a new application for centre support is due; postponing the meeting will be difficult.

Guests were thanked and then left; both candidates and next steps were discussed among the CoCom members and it was decided that both candidates and their difficulties postponing the meeting to 2019 will be presented to the membership on Friday.

6. President's (brief overview of past year's work) report (KK):

KK presents the principal activities of the past 12 months: working groups that will later present their progress (Conflict of Interest (COI, point 13), Conference Program and Mentoring (CPM, point 14) and Website and Social Media (WSM, point 15)); the subcommittee on scholarships (point 16) and the work regarding the list server (point 19).

7. Report on Harm to Others thematic meeting, Helsinki 2015; Nina Karlsson, given by KK

It arrived after having completed the agenda. Report available in the dropbox; KK asks the CoCom to read the report and in case of objections come back to the group.

8. Overview of 2016 workshops (IAC, GENACIS-H2O, Gambling Policy Book)

- a. International Alcohol Control (IAC) Study
- b. GENACIS
- c. Gambling Policy Book (MH reports on the progress of the book) MH – will meet on Tuesday for lunch and a brief report will be added to the dropbox

9. Upcoming thematic meetings:

RR: GAPC 2017 will be held in Melbourne; possibility to organize a local thematic meeting on Harm to Others and alcohol policy, but nothing is planned yet; good opportunity as in the context of GAPC some international researchers will be invited; the CoCom welcomes the suggestion.

10. Treasurer's report (given by Elin Bye)

The financial situation of the society is good; current organizers did not claim the financial support; problems occur with the current payment system: EB will look into the possibilities (e.g. online payment) and come back to the CoCom.

JH: will check the possibility to pay membership together with the registration for the Sheffield meeting to be transferred to the society; JK: separate payment for social dinner and social tours should be arranged as most members pay them from different sources

11. Approval of new members: none provides connections to the alcohol industry, all new members were approved. In this context it was noted that the archive situation and access (papers and presentations) is unclear and this needs to be discussed at a later meeting.

12. O-J Skog award committee given by AML

- a. Status of current committee membership, appointments of new members
The current committee consists of Neo Morojele, Colin Angus, Hilde Pape, Emmanuel Kuntsche, Anne-Marie Laslett (chair). AML will propose new members to the CoCom; she mentions that the criteria for Eligibility for the OJS award differ between the different websites. This needs to be unified prior the next applications in 2016.
- b. Report on submissions in 2016
12 applications; late applications were not accepted; the committee achieved consensus on one person; large variations in possibilities to realize manuscripts between the low and high income countries; it was decided to distinguish low and high countries only if the split is reasonable. The CoCom thanked the committee.
- c. Proposed changes in eligibility criteria
Lack of clarity in who is eligible; after discussion in the CoCom it was agreed that AML will make suggestions how to clarify the criteria to be distributed after the meeting.

13. Conflict of Interest working group proposal given by KK:

KK presented the status at Munich (transparency regarding papers, membership and implications for governance were discussed; some members expressed opposition to the proposition that receipt of industry funding be a bar to being an office-holder) and the progress of the working group (KB, KK, Nick Heather, Jennie Connor, MH) made since. It was agreed that the working group will continue focusing on transparency (papers, membership and nominations). A proposition was presented and discussed in the CoCom. Several questions remain (time period CoI is asked for, whether transparency will only be demanded for new members or how to demand CoI of present members, implications for governance). It was agreed that the working group will continue and only the progress made will be presented at the business meeting. , and KK suggested that he stand down as Chair now that he is President; and that Jennie Connor take his place as Chair.

14. Conference Program and Mentoring (CPM) Working Group Report given by John Holmes

JH presents the result of the survey among members. The results are available on dropbox and will be announced to the membership. KK thanked the group for the analysis in such a short time. Possibilities of poster presentations are discussed for making them more attractive (e.g. short presentation over lunchtime, creation of an award for the best poster, reduced registration fees for poster presentations). The working group will continue and information will be given to the next organizers.

15. Website and Social Media (WSM) Working Group given by Claire Wilkinson

Possibilities of a website providing a payment option and a members' only area (storage of documents and working group) were discussed. Social media were not yet considered in detail. Options will be discussed with the society's webmaster.

A dropbox was set up to allow exchange of documents within the CoCom, but in the long run these documents should be stored in a specific area of the website. Questions regarding social media were briefly discussed (What goal: increasing membership or interconnect members?, Layout?). KK thanks the working group about handling these difficult tasks. The working group will continue.

16. CoCom Scholarships Subcommittee given by Mathilda Hellman

MH presents the work of the subcommittee and the situation of submissions in 2016. Central question remains, who the society wants/needs to take part in the annual meeting? Goal in 2016 was to ensure a good representation of the world. The committee proposed the following criteria: (a) Being a member (yes/no, question to the CoCom whether this should be considered), (b) informative biosketch, (c) financial support in the last two years (yes / no), (d) motivation letter, why the scientist needs to attend the meeting. Eligibility of these criteria

needs to be discussed with the local organizers also regarding the funding situation. After discussion it was agreed to establish a Scholarship Committee (being chaired by a member of the CoCom but also including non-CoCom members) for a term of two years. Ongoing discussion about whether membership or attendance in the last years and having a word count for biosketches and motivation need to be discussed by email due to time constrains.

17. Report from IJADR – International Journal of Alcohol and Drug Research by Sandra Kuntsche
Report is given and KK will thank the editorial board in a separate email. [KK: Done June 2016]
18. Report from webmaster (Florian Labhart, given by KK)
Brief report is given. CoCom agrees that the conference website worked perfectly well, KK will thank FL for his work. [KK: Done June 2016]
19. Update on search for new discussion list home and manager (Michael Livingston given by CW):
ML got in contact with La Trobe University (Melbourne, Australia) about hosting the list server. KK thanks Nancy Vogeltanz for her tremendous work on the list serve and ML will get in contact with her.
20. List items for discussion and voting (if applicable) in Business Meeting
KK asks for volunteers to count the votes at the business meeting for the candidates for the 2018 meeting. JH and NG agreed to count the votes. [KK: This occurred and it turned out to be essential given the tight margin and need for transparency, thank you]
21. Nominations of the nomination committee:
Four members will end their term by June 2017: NG, RP, MM and CW. EB will see with her institute whether it is possible to organize the election. The election committee needs to provide four nominees for presidency (president-elect and vice president) and eight nominees for Cocom. EB will provide the nomination committee (WP (with support from NG), Kim Bloomfield, Kate Graham, will be asked) with a list of members. [KK: BP Chaired and did an excellent job with Kim Bloomfield and Kate Graham, thank you].
22. Thank you