

# Minutes for KBS Coordinating Committee meeting Utrecht 2019

Sunday, 2 June 2019

1600 – 1900 hours

Location: Winkel van Sinkel; Directiezaal

## 1. Welcome (16.00 hours)

- a) Apologies Jenny Cisneros Örnberg (continuing); Guilherme Luiz Guimaraes Borges (continuing), Orratai Waleewong (continuing), Sandra Kuntsche (Secretary)
- b) Present/Introductions: Petra Meier (President elect incoming), Gerhard Gmel (continuing), Florian Labhart (incoming and Webmaster), Henk Garretsen (incoming vice president), Anne-Marie Laslett (President Elect), Justyna Klingemann\* (Poland, outgoing member), Elin Bye (Treasurer), Neo Morojele (continuing member), Jonas Landberg (outgoing member), Kate Karriker-Jaffe (incoming), Robin Room (life member), Taisia Huckle (incoming member), Colin Angus (incoming member), Sally Casswell (outgoing president), Nazarius Mbona Tumwesigye (incoming member), John Holmes (outgoing co-com member).

Guests: Ninette van Hasselt and Carmen Voogt (KBS Utrecht Conference organisers), Justyna Klingemann\* (Institute of Psychiatry and Neurology, co-organizer) and

Katarzyna Okulicz-Kozaryn (State Agency of Solving Alcohol Problems, co-organizer)

, Matilda Hellman (KBS Helsinki Organizer)

## 2. Approval of Co-Com meeting minutes 2018

- Approved (Anne-Marie), Seconded (Justyna)

## 3. Utrecht symposium report

- Ninette van Hasselt, Carmen Voogt
- Submission of abstracts total 270, program pressure, poster sessions not available at venue and not tradition of KBS – should this be considered in the future?
- This year due to high number of submissions only 3 plenary sessions instead of 5. 6 parallel session instead of 5.
- Program late publication due to changes, many people with requests and early withdrawals. 6 thematic streams no shifting in the rooms. Recommend keeping the themes for next KBS.
- Late payments mean not sure about how many people attending. High number of members 59%? High number of withdrawals 55, 31 requests for shifting presentations, very challenging. Difficult to accommodate ended up with sessions with only 3 presenters.
- Recommend presenters can select which days they are attending to aid program organisation.
- Scholarships – only 7 got funding. Tough to organise KBS also not much time to find more funding for scholarships. Conference fees were paid and remaining used for accommodation and flights but not enough to cover all the costs.
- Finances – will provide excel sheets in time. High staff costs, organisers invested a lot of their time to make it possible, did also work with an intern and

volunteer. Location costs were high for venue and pre-meetings (could not be held at the University).

- Struggle with funding for KBS Utrecht, challenge to be a good host. For future organisers staffing needs to be funded. Managing expectations on how much work and money it costs and what is expected to be provided could be more articulated.
- Need to get a copy of excel sheet re: finances.
- Only 50 hard copies of program because of cost but also eco-friendly and re-useable lanyards.
- 11,000 Euros in red & institute carries that (mainly due to staff costs).
- Elin – treasurer is happy.
- Organising committee will send all the details.
- Ninette – Request to make short video interviews to be used in their institute (they could be shared), they are attending for one day. Asking for funding for a second day to interview more interview. Sally will add this to the agenda.

#### 4. Future Symposia:

##### a) Warsaw, Poland, 2020: Justyna Klingemann and colleagues

- Venue: MsMermaid conference centre. Conference fee lower than previous year. Rooms booked for pre-meetings. Hotels- agreement with hotels within 20mins – one star 45 Euro – is this price appropriate? Sally, Robin agreed yes, Naz says too expensive for PhD students – Justyna said she will look also suggested AirBnB.
- State agency offered funding of 50,000 Euro's big chunk will go to scholarships. Conference a bit cheaper as there will not be staff costs, may have to hire some extra help. Welcome reception at the Royal Castle. Social dinner 55 Euro. Still deciding social tours.
- Budget passed around.
- Naz: are you expecting additional funding from other organisation? Justyna: maybe but hard to say. Naz if you get more funding can you cut costs? Justyna prefer/hoping to have 30,000 funding for scholarships.

##### b) Helsinki, Finland, 2021: Matilda Hellman

- Safe, sustainable, stable, accessible. Conference will be held at University of Helsinki – campus in centre of Helsinki and in old part of the city. Affordable. Hotels are quite expensive however. Will get not so expensive alternatives.
- Booking system can only book 14 months in advance but should not be a problem, main building is under renovation and entrance exam for students. 2 Plan B's congress centre – B.1 involves higher participant fee but would have lunch and coffee. B.2 The culture house – not in the centre – tram of bus to get there – not that expensive but there is a cancellation fee if book it. Budgets have been drawn up. Will know for sure in around 10 months which venue.
- Faculty of social sciences are willing to pay a certain proportion of the cost, looking to apply for other funding.

##### c) Candidates for 2022

- New Zealand (Sally – no longer a possibility due to environmental concerns)
  - ARG in Berkeley, California (Kate Karriker-Jaffe to follow up)
  - Neo Morejole keen to host in Johannesburg, South Africa. Co-com supportive encouraged to follow up
5. Changes to future symposia
- whether KBS wants exhibition stands and, if yes, how the selection procedure would work, Sally – feels let's not bother adds another level of complication, how would we choose who exhibited.
  - They are a way to raise funds, but requires oversight and space so how much money would be made?
  - Decision: Hosts can look at Co-sponsors having an exhibition booth but no others.
6. Thematic meetings completed or planned
- a) Declining Youth Drinking, Krakow, Poland, April 2019: conference went well, plans to hold another meeting in 2 years or so – John Holmes
  - b) Public health and global alcohol policy, Melbourne, Australia, 30 September– 3 October, 2019 – Robin Room.  
  
Public health and global alcohol policy, advanced in its planning, about 30 papers, raised bits of money from Vic health and FARE and La Trobe centre to support some invited speakers and people from LMIC countries.
  - c) College drinking, Canada, 30 September– 3 October, 2019 – Catherin Paradis
  - d) Alcohol in the workplace, Stavanger, Norway, February 2020 – Hildegunn Sagvaag organising
7. Workshops at 2019 Symposium
- Will hear about the workshops/pre-meetings at the business meeting (IAC, GENAHTO, +1?)
8. Treasurers report
- Elin Bye
  - Economics are good, 6,500 Euro came in. People paying several years in advance so next year will mean less money. Almost 26,000 Euro in the bank. Need to let people know why it is important to pay the fee.
  - 10% are paying by institutional, most paying by individual fee.
  - Sally – what shall we do to encourage people to join? Robin – get Elin to announce in Monday session?
  - Sally – opening speech – she will include announcement there.
  - John – could make O-J Skog price open to members? Sally lets discuss later.
9. Approval of new members
10. O-J Skog award committee for 2020
- Current committee: Annie Britton, Norman Giesbrecht, Taisia Huckle, Colin Angus
  - Sally – broaden the committee and grow who enters. Petra – look at who could have entered but didn't. Justyna – could send extra email to the people registering. Colin – emails have gone out previously. Petra – add tick box asking

who is an early career researcher? Kate – is the deadline the problem?  
Committee need enough time to read the paper. Sally, asked Justyna to look at this for Poland conference. Justyna email should go to everyone so people can encourage others to enter. Chair of OJ Skog usually sent the email.

- New committee members - has been run rather unofficially previously. Sally – should we nominate by email or go for a Thai person and Ilana Pinski.
- Only need 3 or 4 members – need qual and from LMIC –
- Yes - agreed ask Ilana.
- 2020 members will be Annie, Taisia and Ilana (check?)

#### 11. Alcohol Industry Conflict of Interest Working Group

- By laws are they working? Can we ask Jennie Connor if she will convene the group electronically. Yes everybody happy with that.

#### 12. KBS-IJADR relationship

- Florian – Mark Reed has other job priorities – KBS journal needs another senior editor in the US (too complicated re: bank account etc etc). Mark has suggested some other people.
- Florian – The journal is at a critical point in its existence since the number of submissions have decreased but not the fixed costs (mostly ScholarOne) => cf. point 13.

#### 13. Fast tracking reviewed papers to IJADR : Tom Babor

- Tom B suggested that papers rejected from JSAD could be forwarded if good enough and be fast tracked into IJADR.
- AML – says IJADR has page printing costs. Florian on board of IJADR – reports financials are good but the system the journal uses is expensive 4,000 a year. Journal needs \$750 per article x 10 to keep journal running. Journal says why not re: Tom's idea – wanted to meet with Tom. Another possibility- thinking of reducing printing cost for members. In process of discussion.
- Robin – is it clear that the KBS journal has a right to reject the papers from JSAD. Florian – Yes.

#### 14. ICARA membership: Tom Babor

- Neo – will be workshop tomorrow and Tom will be presenting and Matai.
- KBS is a member of ICARA. Tom will be finishing up as the ICARA person, need a new person to report back. ICARA meets every year or two years. Find a journal editor that goes to that meeting they would be useful. Sally will talk to Tom about what this was about. Tom might have an idea about who this should be.
- Neo has just joined ICARA. Neo could be our person! Neo is our person!

#### 15. Website and Social Media (WSM) Working Group:

##### a) Twitter hashtag;

- Florian – one idea a few years ago was to have a facebook group – nothing happened.

- Sally – do we want to advertise a # twitter at this website? John, there is already one on the website – problem that it is also a beer brand, so need to develop new one for next year.
- Point for Justyna to consider next year as conference convenor.

#### b) Digitization

- Digitisation of KBS materials. Robin – on the website there is still a lot of old meetings on the website, older meetings there is a lot in paper form. After what circumstances and after how many years should we put it on the website? Sally if the author hasn't said they want it on the web then we can't. Robin or we try and find the author. Pity they are not archived.
- Robin – small effort to collect them in one place in an archive. At some point publicly available.
- Florian: KBS has to comply with the European General Data Protection Regulation (GDPR: <https://eugdpr.org/>). New terms and conditions (implemented in 2019 on the annual website and the official website) state that KBS can keep email address for 5 years and that paper uploaded on website will be archived in private storage and password protected.
- This needs to be communicated to people running thematic meetings.
- Sally what to do with the gap re: papers maybe put on agenda for next time. Kim Bloomfield says she is happy to help with digitalisation.
- Robin – could form a small committee to deal with it. Trisha Hepworth from FARE a good option as has library experience (suggested by John Holmes), Robin, Trisha, Paul Lemmens and Kim Bloomfield.

#### 16. Co-Com Scholarship Subcommittee report

Justyna Klingemann (chair), Jonas Landberg, Orratai Waleewong, Anne-Marie Laslett

Recommendations:

- Deadline to apply for scholarship to submit abstract for scholarships 10 days earlier?
- Organisers identify issues related to the scholarships i.e. how much money, what conditions i.e. is there a tax to pay, can they pay for flights or not – this information should be posted on website to manage false expectations.
- Like to ask that members of the scholarship committee are selected prior to conference.
- How do we communicate recommendations to future conference organisers? Robin there used to be a running document. Justyna – there is guidelines for running conference. Sally - thinks we should keep updating the guidelines. Need to look at guidelines, Florian to upload guidelines onto the website.
- Sally – dinner costs – kept as low as possible – alcohol – Poland decided no alcohol but easily accessible bar.
- **Florian to do please: Add into guidelines: Minimal amount of alcohol included in guidelines for dinner or preferably cash bar.**
- Update scholarship recommendations and dinner cost in guidelines.

- Co-com talk about scholarship committee three people enough. Orratai and Jonas (Chairing) are on the committee need a new member. Naz volunteered to serve on the committee.

17. Webmaster report

- Florian Labhart
- GDPR when people pay their fees they need to tick that we will keep email for 5 years and for future communication.
- Might make a new KBS logo.
- Added a research group page – some groups born at KBS. Also if groups have regular side-meetings at KBS.
- Normal business.

18. By-law amendment: venue for conference voting

- If there is competition between options how do we decide – usually decided at the business meeting – but half the people have usually left by then.
- Electronic voting only if close
- Co-com makes the final decision any way.
- Announce at business meeting this time we are thinking of moving the business meeting to a week day so more people can attend, vote and discuss all issues (See what reaction is at Business meeting)

19. Proposal from Kim Bloomfield: new KBS Award, Added Value

- New award that complemented the Jellineck award, about people who add value by bringing in people from other countries, doing good for the field.
- Specific award for Sharon Wilsnack – KBS award – developed by sub-committee, supporting researchers in the field. Would it be an ad hoc award or for ongoing basis.
- This conference will award Sharon Wilsnack with flowers and robin will write a letter to read out. Whether she is retiring or not. Then a sub committee will further the idea of looking into making an award. Robin nominated to form a committee and Neo.

20. Other business: KBS fund additional day of filming? No.

21. Thank you and farewell (18:30)