

Agenda for KBS Coordinating Committee *Postponed* Warsaw Meeting 2020

Monday, 1 June 2020

UTC TBC

Location: Virtual Zoom

1. Welcome (UTC Time: TBC)

- a) Invited: Jenny Cisneros Örnberg (outgoing 2021); Guilherme Luiz Guimaraes Borges (outgoing), Orratai Waleewong (outgoing), Sandra Kuntsche (Secretary); Petra Meier (President elect); Gerhard Gmel (outgoing), Florian Labhart (continuing and Webmaster), Henk Garretsen (outgoing Vice President), Anne-Marie Laslett (President Elect outgoing), Elin Bye (Treasurer), Neo Morojele (outgoing), Kate Karriker-Jaffe (continuing), Robin Room (life member), Taisia Huckle (continuing), Colin Angus (continuing), Nazarius Mbona Tumwesigye (continuing).
- b) Apologies: Guilherme Luiz Guimaraes Borges (GLGB, outgoing), Elin Bye (EB, Treasurer), Colin Angus (CA, continuing), Matilda Hellman (MH, Guest: KBS Helsinki Organizer), Katarzyna Okulicz-Kozaryn (Guest: KBS Warsaw Organiser, State Agency of Solving Alcohol Problems)
- c) Present/Introductions: Jenny Cisneros Örnberg (JCÖ, outgoing 2021), Orratai Waleewong (OW, outgoing), Sandra Kuntsche (SK, Secretary); Petra Meier (PM, President elect); Gerhard Gmel (GG, outgoing), Florian Labhart (FL, continuing and Webmaster), Henk Garretsen (HG, outgoing Vice President), Anne-Marie Laslett (AML, outgoing President), Neo Morojele (NM, outgoing), Kate Karriker-Jaffe (KKJ, continuing), Robin Room (RR, life member), Taisia Huckle (TH, continuing), Nazarius Mbona Tumwesigye (NMT, continuing).
- d) Guests: Justyna Klingemann (KBS Warsaw Organiser, Institute of Psychiatry and Neurology).

2. Approval of Co-Com meeting minutes 2019

- Approved (RR), Seconded (HG)

3. Discussion and Report of COVID-19 Warsaw and Helsinki postponement by Co-com and membership

- a) Thank you to Helsinki and Warsaw organisers for flexibility and understanding
Discussion was held at a separate meeting between CoCom and the organisers of 2020 and 2021

4. Warsaw 2020 Report

Planned venue went bankrupt after having taken the decision to award Warsaw the 2021 meeting. Organisers have found a new venue in the Novotel Hotel to host the conference, very central and more affordable. But the venue needs to be officially assigned by the funder, organisers are confident that this will be concluded soon. Hotel organisation will follow but may need to be adjusted due to the relocation of the venue closer to the city. CoCom will support organisers by announcing the cancelation (via the president) that next year's meeting will most likely be in Warsaw (given some insecurity) but details will be released later in the month. AML will announce the Business meeting to be held on September 4, 2020 as planned.

- a) *Submission of abstracts, program pressure, poster sessions?*

b) *Attendance, payments, financial penalties*

Abstract submission process will restart. Deadlines 2021 will be kept to the usual dates.

c) *Scholarships*

Managed by organisers based on suggestions below, PM will ask Elin about amount

d) *Carry-over to 2021 (abstracts? Registrations?)*

e) *Other issues?*

5. Future Symposia Warsaw 2021 (Justyna Klingemann and colleagues)

a) Venue, Fees, welcome reception, social tours, budget, accommodation?

Addressed above

6. Future Symposia Helsinki 2022 (Matilda Hellman and colleagues)

a) Venue, Fees, welcome reception, social tours, budget, accommodation?

Brief report on venue clarifications and possible dates (end of May/June) was submitted prior to this meeting via email. The organisers are committed to hosting the 2022 conference.

7. Future conferences 2023-2024

a) South Africa

NM is asking for preferences for a specific week in early June and possible venue options, (conference type villages, all together in one venue or at the university with hotels around) hotel would need to be explored. Pricing does not vary tremendously but details will be available in September. CoCom leaves these decisions with the organisers.

b) Berkeley

KKJ first explorations with the University were made, NIAAA conference support is focusing on ECRs less international. Possibility to give an update at the business meeting.

Both years are possible for both organisers. Officially the vote/decision will be made at the business meeting in September. NMT proposes Uganda as a potential option for a meeting in the next 4 to 5 years.

8. Changes to future symposia

a) Virtual modes

See discussion for thematic meeting below (9e).

9. Thematic meetings completed or planned

a) *Public health and global alcohol policy, Melbourne, Australia, 30 September– 3 October, 2019* – RR, successful meeting with many international attendees, extended beyond the normal social network of KBS as it included law aspects and trade agreements, three special section will be published in scientific journals (Journal of Studies and Drugs, Drug and Alcohol Review, European Journal of Risk Reduction)

b) *College drinking, Canada, 30 September– 3 October, 2019* – Catherin Paradis

c) *Alcohol in the workplace, Stavanger, Norway, February 2020* – Hildegunn Sagvaag organising

Both meetings were not cancelled due to lack of submissions

d) *Declining Youth Drinking, Stockholm 2021 (John Holmes/Colin?)*

Going ahead and work on as it is a topic that usually attracts a number of people

e) *COVID 19 Virtual Thematic Meeting (Robin, Petra)*

Potential for a meeting (potentially early 2021) on the currently collected data on alcohol during the pandemic, idea supported by PM but likely not organised by the Sheffield team. Discussions will continue within a smaller team (TH, RR, PM) which will try to elaborate and drive this further. Discussion around organising different time zones (possible to have a recording option with chat options) and organizer should be able to record and host the virtual content of the conference. TH will coordinate next steps.

10. Workshops at KBS

AML encourages future organisers to host the workshop at their usual time on Tuesday afternoon.

11. Treasurers report (Elin Bye)

PM will ask EB to send it after the meeting, AML asks that she sends report to all CoCom members, in case of questions please respond to all not Elin only (see EB's attached report) FL about saving membership fees this year and how they will be used, discussion, funds will be put towards supporting attendees in the future.

12. Approval of new members

PM will ask EB to report back. (see attached report from EB)

13. O-J Skog award committee for 2020

a) *2020 members will be Annie, Taisia and Ilana Pinski*

Rob Pryce (Sheffield) will be added to the committee.

b) *Discuss whether O-J Skog prize open to members only?*

Discussion whether it is possible to award the prize as ECR are highly disadvantaged under current circumstances (no conferences), decision prize will go forward and membership will be informed together with the cancellation of the Warsaw meeting. Submissions will go to Annie directly, Tasia will update her. Submission date will be confirmed in the email, eligibility criteria are the same as usual and work should have been submitted for presentation at KBS 2020.

14. Alcohol Industry Conflict of Interest Working Group (Jennie Connor - invite as guest)

AML will get in contact with Jenny for an update and to be presented at the business meeting.

15. KBS-IJADR relationship (AM, Neo)

a) *New Acting Co-editors-in-chief AM and Neo*

End of 2019 former EIC stepped down and AML and Neo have taken the position in meantime. The business was maintained by shifting financial accounts temporarily to KBS, treasurer is Elin. Acting co-editors have an agreement with IJADR to get a transfer of papers submitted and rejected by JSAD (together with reviews if authors agree), but without much success so far for the journal.

b) *Progress on E-i-C appointment/s*

No progress yet

c) *Elin acting as Treasurer*

d) Fast tracking reviewed papers to IJADR Tom Babor

Both addressed above

16. ICARA membership: (Neo)

KBS is member, ICARA is promoting research, membership fee \$150 high-income countries, \$75 for low- and middle-income countries, about 50 research associations involved and president is Niamh. Helsinki ICARA meeting is not yet confirmed. RR not longstanding relationship so far, discussed considering advertising thematic KBS meetings there.

17. Website and Social Media (WSM) Working Group:

a) *Twitter hashtag; assoc with conference convenor(?)*

FL progress is slow, Claire was driving it in the past, for KBS twitter account this year #kbsconf would be a good way to go forward

b) *Facebook group created in Utrecht*

Facebook group is still active. Listserv still functioning.

c) *Digitisation (Robin),*

– Digitisation of KBS materials: Robin, Trisha, Paul Lemmens and Kim Bloomfield.

No progress to report, RR add FL to the list. RR will get in touch with the other members of the group. ARG might be interested as well to add to the group as they digitised when moving.

18. Co-Com Scholarship Subcommittee report (Jonas Landberg, Orratai Waleewong, Nazarius)

OW reports 30 successful applications (59 submissions), 15 for full- and 15 for partial support for this year, seven criteria were used for ranking, global diversity ensured by not having more than 3 from the same countries (criteria were quality, relevance of abstract (1), merits of bio and justification (2), previous support (3), staying for whole conference (4), applicant from low and middle income countries (5), being a KBS member (6), being a junior (7). It needs to be determined how to proceed with these scholarships in 2021 depending on the organisation for Warsaw 2021; likely successful 2020 awardees will be 2021 priorities. Flight costs were promised, organisers are not sure whether applicants bought flights that may be binding. PM best to host a meeting to discuss implications closer to the Warsaw 2021 meeting. OW/NMT will stay on the committee to ensure continuity. Jonas will resign from the committee and be replaced by KKJ. Chair will be OW.

19. Updating of KBS guidelines for conferences

Usually updated by previous organisers. The below should be considered by the upcoming organisers.

a) Scholarship recommendations

Existing guidelines on scholarships could be linked in the document. AML will contact Justyna with this request.

b) Dinner costs – kept as low as possible

c) Minimal amount of alcohol included in guidelines for dinner or preferably cash bar.

20. Webmaster report (Florian Labhart)

Nothing to report in particular (see attached report for year's overview), for Warsaw there was an update in the management of personal information (details below)

21. By-law amendment: venue and timing for conference voting?

postponed

22. New KBS Award, Added Value (Robin and Neo)

Kim Bloomfield approach CoCom with the idea to acknowledge people important to the society. An exceptional award was awarded to Sharon Wilsnack last year, idea is now to make this a permanent installation to KBS.

RR will add Kim and Orratai to the committee, first draft criteria are presented and possible steps for implementation (comparable to the Ole-Jorgen Skog award). Details are discussed (e.g. nomination process, membership only). AML asks the committee to present their ideas at the business meeting. If membership agrees award will be presented in 2021 for the first time.

23. Nominations Committee and voting for Co-Com, President and Vice-President

FL agreed to chair and Henk agreed to participate. Both to approach a third female member from a low-middle income country background. Twice the number of nominations than available positions are needed. Tasia will ask Thomas (at SURE, NZ, headed by Sally Casswell) whether he could assist with the election.

24. Management of members data and nomination of a contact person for this

In the context of the Warsaw conference, FL was named as databank manager to provide annual organisers with the personal data of participants. SK is listed as contact person on website. However, this needs to be addressed more formally. RR indicated we should put these positions in the bylaws. An amendment will be drafted, circulated amongst the CoCom and put as a motion to the membership included and discussed in the business meeting and put forward for a membership vote. Tasia is offering help with setting up a voting system in their centre (with the assistance of Thomas).

25. Other business

KBS President and Co-com developed a submission to the *2019 WHO Call for Submissions*. This was put forward initially by the President and co-developed and approved by the CoCom). It was then supported by the membership via an informal vote and submitted to WHO. The membership process should be clarified for future submissions.. AML and PM will suggest an agenda item for discussion by the Membership at the Business Meeting.

26. Thank you and farewell